



P.B. SIDDHARTHA COLLEGE OF ARTS & SCIENCE

Siddhartha Nagar, Vijayawada – 520 010

Autonomous - Re-accredited at 'A+' by the NAAC - ISO 9001 - 2015 Certified

College with Potential for Excellence-Phase-II (Awarded by the UGC)

Minutes of the meeting of the IQAC held on 24th June, 2023

Agenda:

1. Action Taken Report on minutes of the earlier meeting.
2. Review of the activities of the AY 2022-'23.
3. Introducing 4-year Honours UG Programmes and conversion of 3-major programmes into single major programmes – issues and challenges.
4. Introduction of new programmes in 2023-'24.
5. Introducing the recognition of staff, students and departments in the college.
6. Presentation of changes in parameters of NAAC criteria.
7. Any other item with the permission of the Chair.

Members Present:

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| 1. Dr.M. Ramesh, Principal | Sd/- |
| 2. Dr.B. Raja Sekhar, University of Hyderabad, Hyd. Academician | Sd/- |
| 3. Dr.Rajesh C Jampala, Dean | Sd/- |
| 4. Sri V. Babu Rao, Director | Sd/- |
| 5. Dr.M. Manoranjani, HOD, Chemistry & Vice-Principal | Sd/- |
| 6. Dr.S.B. Rajendra Prasad, IQAC Coordinator | Sd/- |
| 7. Dr.P. Srinivasa Rao, IQAC Coordinator | Sd/- |
| 8. Sri R. Sambhi Reddy, Controller of Examinations | Sd/- |
| 9. Sri G. Chakravarthi, HOD, Statistics | Sd/- |
| 10. Dr.V. Lakshmi Prasannam, HOD, Mathematics | Sd/- |
| 11. Dr.G. Srilatha, HOD, English | Sd/- |
| 12. Dr. T.S. Ravi Kiran, HOD, Computer Science | Sd/- |
| 13. Sri K. Sridhar, Dy.HOD, Computer Science & Placement Officer | Sd/- |
| 14. Dr.T. Srinivasa Reddy, HoD, Physics | Sd/- |
| 15. Dr.N. Siva Kumar, HoD, Telugu | Sd/- |
| 16. Mr.V. Raghu Manikanta, Student Representative (PG) | Sd/- |

Discussions:

Dr.M. Ramesh, Principal welcomed the IQAC members participated in the meeting.

Dr. S.B. Rajendra Prasad, IQAC Coordinator presented the Agenda and also explained the progress of activities in the A.Y.2022-'23.

Prof.Dr.B. Raja Sekhar, University of Hyderabad advised the conduct of Academic Administrative Audit twice in a year and emphasize external Academic administrative audit at least once in a year.

Prof.V. Uma Maheswara Rao joined the meeting through online link and given various suggestions.

Meeting link: <https://meet.google.com/die-ofzg-ukt>

Some of the suggestions by the participants:

- Inviting the IQAC Coordinators in top 10 NIRF Rank colleges and discuss their success stories how they achieve and share their experiences.
- Research promotion is required which is the need of the hour.
- College website must be updated and dynamic mode and all the information must be posted in the website.
- Data submitted in AQAR and SSR must be synchronized.
- Arrange the special classes and train the students to take competitive examinations at State and National level.
- Fulfill the suggestions and recommendations given in last NAAC report.
- Projecting OBE using Bloom's Taxonomy as best practice.
- Advise the faculty not to publish the articles in predatory journals.
- Bridge courses may be introduced in the curriculum to meet the needs of students coming from lateral streams.
- Give top priority to blended teaching and to develop institutional LMS.
- Use only licensed softwares in the college (no pirated software).
- Gathering the information related to vertical progression of passed out students using RTI.

The members of the IQAC unanimously resolved the following for improving quality of education in the college.

It is unanimously resolved to

- Envisage every department should publish quality papers equivalent to their staff strength (i.e., at least one article per each faculty member).
- Explore the possibility applying for projects applying for DBT, DST.
- Conduct / organize more number of FDPs / Workshops / Short courses for faculty members.
- Conduct at least one FDP / one workshop (online or offline) by each department.
- Promote multi-disciplinary research in the college.
- Constitute CAS promotion Body (Council) and follow UGC CAS 2016 rules and regulations.
- Re-designate Lecturers as Assistant Professors after review by constituted body.
- Provide Company specific training to the students for getting good placements.
- Collect SSS feedback from all the students.
- Projecting the feedback report in pi-charts, bar diagrams, histograms etc.
- Review 'Outcome Based Education' system followed in the departments of the college.
- NSS programmes / outreach programmes with Outcomes and impact factor.
- Announce the results within two weeks.
- 4-Year degree programme must be strengthened and more number of programmes must be offered in the coming academic year.
- Introduce and instruct on-line MOOCs courses of SWAYAM platform of UGC in suitable semesters of Under-Graduate Programmes.
- Enhance the life membership of Alumni.
- Increase the library budget.
- Utilize the studio facility by faculty members.

- Tap the resources of ministry of social justice and exponent for disabled people (ramps / toilets, briley software etc.).
- Agreed to approve the AQAR 2021-22 which was submitted to NAAC.
- Agreed to award the following titles to the staff, students & departments and draft necessary guidelines for the selection.

- I. Best Teacher
- II. Best Class
- III. Best Mentor Faculty Member
- IV. Best Department
- V. Best HOD
- VI. Best Outgoing Student
- VII. Topper of the Class
- VIII. Subject Topper
- IX. Best Class III, Class IV employees

Sd/- xx
(Dr. M. RAMESH)
PRINCIPAL